



**Desert Sands Unified School District  
School Site Council Minutes  
Summit High and Horizon School  
August 31, 2023 in Room 306  
Meeting #1**

I. Welcome and Call to Order

**Mr. Chavez called to order the meeting at 7:04am.**

II. Roll Call of Members

**Mr. Chavez conducted a roll call of attendees. A quorum was present. See sign in sheet.**

III. Call for additions/deletions of agenda items

**No additions/deletions to the agenda.**

IV. Reading and approval of the minutes

**The SSC 22/23 Meeting #5 minutes were presented and read. Ms. Britton moved to approve, and Dr. Ramirez seconded. All in favor.**

V. Public Comment

- Review duties of the DAC Representative  
**Dr. Ramirez reviewed the duties and responsibilities of the DAC Representative and reviewed the District's dates for meetings.**
- Request volunteers or take nominations

**Dr. Ramirez is looking for a parent representative.**

Conduct election through secret ballot (votes cast in secret) or acclamation (voice vote, or show of hands)

- Meeting Schedule for [SSC 2023/2024](#) academic school year  
**Dr. Ramirez presented a tentative schedule for SSC. Nataly Beltran-Lupian, student member, moved to approve the meeting dates. Rhea Hoffman, Horizon teacher, seconded the motion. All were in favor.**

- School Safety Plan

**Dr. Strange, Vice Principal, presented the SSP for both Horizon School and Summit High School. Ms. Britton, Horizon teacher, moved to approve the SSP. Nataly Beltran-Lupian seconded the motion. All were in favor.**

#### VI. Reports of Officers, Standing and Special Committees

- DELAC, DAC

**Dr. Ramirez presented the DELAC committee meeting dates. Dr. Ramirez is looking for a parent volunteer to represent the schools at the DELAC meetings. Ms. Britton volunteered to attend the first meeting on September 6, 2023.**

#### VII. Principal's Report

- Evaluation of 2023/2024 SPSA: [Horizon](#) & [Summit](#)

**Dr. Ramirez shared both Horizon & Summit's preliminary budgets for the 2023/2024 school year. He reviewed that both sites are receiving S/C, Title 1 funding and Summit HS has CSI funding to spend. All spending must meet the goals and actions in the SPSA.**

## VIII. New Business

- Purpose and function of SSC- Roles and Responsibilities ([English](#)/[Español](#))

**Dr. Ramirez presented the School Site Councils Roles and Responsibilities to all in attendance. The presentation outlined the importance of the council regarding student achievement, developing a budget aligned to the goals, and reviewing the effectiveness of goals and strategies using data. All items are to be discussed and approved by SSC members.**

- [Recommendations and Assurances](#)

**Dr. Ramirez presented the Recommendations and Assurances documentation for SSC. A checklist for the district governing board which assures that the school sites are meeting the guidelines required of the SSC.**

- DAC Representative:
  - SSC elects at least one member to the District Advisory Council

**Mr. Chavez nominated Rhea Hoffman, Horizon teacher as the Horizon/Summit DAC Representative. Dr. Ramirez seconded the motion. All were in favor.**

## IX. Adjournment

**Nataly Beltran-Lupian moved to adjourn the meeting. Ms. Britton seconded the motion. All were in favor. Meeting adjourned at 7:42 am.**